

DISTANCE LEARNING CONTINUING LEGAL EDUCATION CHART

CLE Reporting Procedure

- **AHLA only reports webinar attendance to certain state accrediting bodies.** Please find your state on the chart below to view the CLE reporting procedure.
- AHLA refers to the member licenses on your myAHLA profile to determine where we must submit attendance. Please edit this information before viewing the live presentation.
- If you do not see your credits posted to your state accrediting body within 45 days of the webinar, please email DL@healthlawyers.org
- Please note: Attorneys must be logged in to the webinar for the entire 90-minute presentation to receive a certificate of completion or CLE credit.

Self-Reporting Information

- To calculate credit hours, determine whether your state recognizes the 60 or 50-minute hour. For participation in an entire 90 minute webinar, 1.5 credits would be earned for a 60-minute state and 1.8 credits for a 50-minute state.
- Certificates of completion are made available on our website after the webinar concludes. You must enter the verification code announced during the live presentation to view and print your certificate.
- If your state's CLE application requires a webinar agenda, description, or faculty bios, please email dl@healthlawyers.org.
- If you require credit for speaking at a distance learning webinar, please email dl@healthlawyers.org

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State	Compliance Deadline	CLE Reporting Procedure	Credit Requirement	Contact Information
Alabama	December 31 annually	AHLA reports attendance.	<ul style="list-style-type: none"> A total of 12 hours with at least 1 being ethics or professionalism. Online programs are limited to 6 hours per year. 	<p>Alabama State Bar 415 Dexter Avenue Montgomery, Alabama 36104</p> <p>Carol Thornton (CLE Admin) Phone: (334) 269-1515 Email: cle@alabar.org</p>
Alaska	December 31 st . Reporting is required by February 1st for the preceding calendar year.	Attorney applies and reports credits. Alaska has reciprocity with any other MCLE division. Email DL@healthlawyers.org to receive the necessary materials to report attendance	<ul style="list-style-type: none"> A total of 3 hours of ethics required annually. An additional 9 hours (general or ethics) are recommended annually. No distance learning credit limit. 	<p>Alaska Bar Association 840 K Street, Suite 100 Anchorage, AK 99501</p> <p>Mary Ellen Ashton (MCLE Director) Phone: (907) 272-7469 Email: ashtonm@alaskabar.org</p>
Arizona	June 30 annually	Attorneys applies and reports credit with application for accreditation.	<ul style="list-style-type: none"> A total of 15 credits required annually. A maximum of 5 self-study credits per year. On-demand credits approved. 	<p>http://www.azbar.org/attorneyresources/mcle.asp</p> <p>State Bar of Arizona 4201 N. 24th Street, Suite 100 Phoenix, AZ 85016-6266</p> <p>Carol Lloyd (MCLE Director) Phone: (602) 340-7328 Email: carol.lloyd@staff.azbar.org</p>
Arkansas	June 30 annually	Attorney applies and reports credit with application for accreditation.	<ul style="list-style-type: none"> A total of 12 hours with at least 1 being ethics. No distance learning credit limit. Self-study credits not approved 	<p>Arkansas Bar Association 2224 Cottdonale Lane Little Rock, AR 72202</p> <p>Kristen Scherm (CLE Admin) Phone: (501) 375-4606 Email: kscherm@arkbar.com</p>
California	Every 3 years 3 separate compliance groups reports	Attorney applies and reports credit with California CLE application .	<ul style="list-style-type: none"> A total of 25 credits: 19 general, 4 legal ethics, 1 Detection/Prevention of Substance Abuse or Mental Illness and 1 Elimination of Bias in the Legal Profession. 	<p>California State Bar (Main Office) 180 Howard Street San Francisco, CA 94105</p> <p>Phone: (415) 538-2130 Email: mcle@calbar.ca.gov</p>

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	on alternating years.		<ul style="list-style-type: none"> Maximum of 12.5 self-study (on-demand) hours No distance learning credit limit on live webinars. 	
Colorado	December 31 every 3 years	Attorney applies and reports credit. Attorney must use the “manual option” in the online affidavit system. Email dl@healthlawyers.org to find the other MCLE states which have approved the webinar.	<ul style="list-style-type: none"> A total of 45 hours over 3 years, 7 of which must be in ethics. No live distance learning credit limit Approves self-study (on-demand) credit 	<p>Colorado Bar Association 1900 Grant St, 3rd Floor Denver, CO 80203</p> <p>Julie Revers (Program Admin) Phone: (303) 824-5334 Email: jrevers@cobar.org</p>
Connecticut	Report annually on registration for	There is no approval or accreditation process in Connecticut. An MCLE activity is automatically approved if it is delivered in compliance with Practice Book §2-27A(b) and its content complies with Practice Book §2-27A(c)(6) .	<ul style="list-style-type: none"> 12 credit hours per year, including 2 ethics 	<p>Connecticut Bar Association 30 Bank Street PO Box 350 New Britain, CT 06050-0350</p> <p>Amanda Evans (Education and Certification Administrator) Phone: (860) 612-2020 Email: aevans@ctbar.org</p>
Delaware	December 31 every 2 years Transcript Certification Deadline: March 1	AHLA applies for course accreditation, and attorneys self-report attendance.	<ul style="list-style-type: none"> A total of 24 credits including 4 ethics credits 12 distance learning credits per 2 years, of which only 6 may be for audio-only programs. Live and on-demand programs are considered as self-study. 	<p>Commission on CLE - Supreme Court of Delaware 820 North French Street, 11th Floor Wilmington, DE 19801-3545</p> <p>Margot Millar (MCLE Director) Phone: (302) 577-7040 Email: margot.millar@state.de.us</p>
District of Columbia	No CLE requirements			
Florida	Based on Florida Bar admission date. Every 3 years	Attorney applies and reports credit with the Application for Course Attendance Credit .	<ul style="list-style-type: none"> A total of 33 general credits, including 5 ethics, professionalism, substance abuse and/or mental illness, and 3 technology No live distance learning credit limit Approves self-study credit 	<p>Florida Bar 651 E. Jefferson Street Tallahassee, FL 32399-2300</p> <p>Michelle Francis (CLE Manager) Phone: (850) 561-5842 Email: mfrancis@flabar.org</p>

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Georgia	March 31 (for previous year)	Attorney applies and reports credit with Member Form 3 .	<ul style="list-style-type: none"> A total of 12 hours per year, including 1 ethics hour, 1 professionalism hour and 3 trial hours for trial attorneys only In-house/Self Study CLE is limited to six hours per year. 	<p>Georgia State Bar 104 Marietta Street, NW, Suite 100 Atlanta, GA 30303</p> <p>Dee Dee Worley (CLE Admin) Phone: (404) 527-8712 Email: deedeew@gabar.org</p>
Hawaii	December 31 Annually	Attorney applies and reports credit with the Attorney Application for Approval of CLE Form .	<ul style="list-style-type: none"> 3 Professional Education credits Members are encouraged but not required to complete 9 substantive law credits annually. No live distance learning credit limit Attorneys may earn self-study credit through approved audio/video courses. 	<p>Hawaii State Bar Association 1100 Alakea Street, Suite 1000 Honolulu, HI 96813</p> <p>Debbie Blanton (CLE Admin) Phone: (808) 537-1868 (ext. 218) Email: dblanton@hsba.org</p>
Idaho	December 31 annually Reporting forms received by February 1 Final extension March 1	Attorney applies and reports credit with Idaho Application for Course Credit .	<ul style="list-style-type: none"> A total of 30 credits including 2 ethics A maximum of 15 credits for self-study. Teleconferences, Live Webcasts, Online On Demand, and DVD programs acceptable. 	<p>Idaho State Bar 525 W. Jefferson Street Boise, ID 83702</p> <p>Annette Strauser (CLE Admin) Phone: (208) 334-4500 1886) Email: astrauser@isb.idaho.gov</p>
Illinois	June 30 Report by July 31 Every 2 years	AHLA applies for course accreditation, and attorneys self-report attendance on the PCAM website .	<ul style="list-style-type: none"> A total of 30 hours, including 6 hours professional responsibility No live distance learning credit limit 	<p>Illinois Bar Center 424 S. Second Street Springfield, IL 62701-1779</p> <p>Jeanne B. Heaton (CLE Director) Phone: (217) 525-1760 Email: jheaton@isba.org</p>
Indiana	December 31 annually	Attorney applies and reports credit using the Attorney Application for Accreditation of CLE Activity . Please fill out the "Distance Education" section.	<ul style="list-style-type: none"> A total of 36 credit hours including 3 ethics per 3 year period 18 live distance learning credits per 3 year period 	<p>Indiana MCLE Commission 30 South Meridian Street Suite 950 Indianapolis, IN 46204</p> <p>Julia Orzeske (CLE Coordinator) Phone: (317) 233-1943 Email: cle@courts.in.gov</p>

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Iowa	December 31 annually Reported by March 1	Attorney applies and reports credit by following the instructions found on the Iowa CLE page .	<ul style="list-style-type: none"> A total of 15 credit hours including 3 ethics every two years No live distance learning credit limit 6 On-demand credits per year 	<p>The Iowa State Bar Association 625 East Court Avenue Des Moines, IA 50309</p> <p>CLE Department Phone: (515)-697-7874 Email: cle@iowabar.org</p>
Kansas	June 30 annually	AHLA Reports CLE credit at the request of attendee. Please email dl@healthlawyers.org and attach certificate of completion to request credit.	<ul style="list-style-type: none"> A total of 12 hours of credit including 2 ethics per year 5 live distance learning credits per year 	<p>Kansas Continuing Legal Education Commission 400 S. Kansas Ave, Suite 202 Topeka, Kansas 66603</p> <p>Shelley Sutton (Executive Director) Phone: (785) 357-6510 Email: shelley.sutton@kscle.org</p>
Kentucky	June 30th annually Reported by August 10	Attorney applies and reports credit with KBA Form 1 .	<ul style="list-style-type: none"> A total of 12 credits, including 2 ethics per year No live distance learning credit limit 6 credits on-remand per year 	<p>Kentucky Bar Association 514 W. Main Street Frankfort KY 40601-1812</p> <p>Mary Beth Cutter (Director for CLE) Phone: (502) 564-3795 (ext. 231) Email: mcutter@kybar.org</p>
Louisiana	December 31 annually Reported by January 31	Attorney applies and reports credit with the certificate of completion from our website, and a member application .	<ul style="list-style-type: none"> 12.5 hours per year, including 1 hour each of ethics and professionalism credit (experienced attorneys). 4 hours of live distance learning credit per year 	<p>Louisiana State Bar Association 601 St. Charles Avenue New Orleans, LA 70130-3404</p> <p>Annette Buras (CLE Coordinator) Phone: (504) 619-0102 Email: aburas@lsba.org</p>
Maine	August 31 annually	Attorney applies and reports credit with a Self-Study application	<ul style="list-style-type: none"> A total of 11 hours including one ethics 5.5 hours distance learning credit per year 	<p>Maine State Bar Association 97 Winthrop Street P. O. Box 527 Augusta, Maine 04332-0527</p> <p>Phone: (207) 623-1121 Email: board@mebaroverseers.org</p>

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Maryland	No CLE requirements		http://www.msba.org	
Massachusetts	No CLE requirements		http://www.massbar.org/cle	
Michigan	No CLE requirements			
Minnesota	August 31 annually	Attorney applies and reports credit with online or by mail.	<ul style="list-style-type: none"> • A total of 45 credits every 3 years, including 3 ethics and 2 elimination of bias credits. • No live distance learning credit limit 	<p>Minnesota State Board of CLE 180 East 5th Street, Suite 95 St. Paul, MN 55101</p> <p>Liz Vanderbeek (CLE Board Admin) Phone: (651) 201-2704 Email: lvanderbeek@mbcle.state.mn.us</p>
Mississippi	July 31 annually Reported by August 15	Attorney applies and reports credit with Missouri Form 2 .	<ul style="list-style-type: none"> • A total of 12 hours, including one in Ethics or Professionalism • Maximum of 6 live distance learning credits 	<p>State of Mississippi Judiciary Carroll Gartin Justice Building 450 High Street Jackson, MS 39201</p> <p>Tracy Graves (CLE Admin) Phone: (601) 576-4624 Email: tgraves@courts.ms.gov</p>
Missouri	June 30 annually Reported by July 31		<ul style="list-style-type: none"> • A total of 15 hours, including two hours of professionalism, ethics or malpractice prevention credit. • No live distance learning credit limit • Maximum 6 self-study credit per year 	<p>Missouri Bar 326 Monroe Street Jefferson City, MO 65102-0119</p> <p>Chris Janku (Director of CLE Programs) Phone: (573) 638-2231 Email: cjanku@mobar.org</p>

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Montana	March 31 annually Reported by May 15	Attorney applies and reports credit with Montana CLE application	<ul style="list-style-type: none"> • A total of 15 hours, including two hours of ethics or professionalism • No live distance learning credit limit • 5 self-study (on-demand) credits per year 	<p>State of Montana Bar 7 West 6th Avenue, Suite 2B Helena, MT 59624 (59601 street)</p> <p>Kathy Powers (CLE and Accreditation) Phone: (406) 442-7660- ext2207 Email: kpowers@montanabar.org /</p>
Nebraska	December 31 Reported by January 20	AHLA applies for course accreditation, and attorneys self-report attendance on the Nebraska website.	<ul style="list-style-type: none"> • A total of 10 credits, including 2 professional responsibility/ethics • 5 live distance learning credit per year 	<p>Nebraska Judicial Branch 325 State Capitol 1445 K Street/P.O Box 98910 Lincoln, NE 68509</p> <p>Carole McMahon-Boies (MCLE Admin) Phone: (402) 471-3137 Email: carole.mcmahon-boies@nebraska.gov</p>
Nevada	December 31 annually Reported by March 31	AHLA reports attendance at request of attendee	<ul style="list-style-type: none"> • A total of 13 credits per year, including 2 ethics and 1 substance abuse • No distance learning credit limit • No self-study (on-demand) credit limit for programs produced in the last 3 years 	<p>Nevada State Bar 600 E. Charleston Blvd Las Vegas, NV 89104</p> <p>Lisa McGrane (Program Director) Phone: (702) 317-1448 Email: lisam@nvbar.org</p>
New Hampshire	June 30 annually	Attorney self-reports CLE activity. Email dl@healthlawyers.org for necessary course information.	<ul style="list-style-type: none"> • 12 total - At least 2 ethics and 10 general credits in each compliance period, July 1-June 30. Six credits have to be in "live" programming. • All self-study of approved programs requires written materials and qualifies as non-live credit. The course has to be 	<p>New Hampshire Bar Association 2 Pillsbury Street, Suite 300 Concord, NH 033</p> <p>Joanne Hinnendael (Director of CLE) Phone: (603) 224-6942</p>

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			created less than 3 years previous to viewing/listening.	Email: jhinnendael@nhbar.org
New Jersey	July 31 annually	AHLA courses are pre-approved for credit, attorneys must self-report their attendance	<ul style="list-style-type: none"> • A total of 24 credits per 2 years, including 4 ethics • 6 live distance learning credit per year 	<p>New Jersey State Bar Association One Constitution Square New Brunswick, NJ 08901-1520</p> <p>Fatima Petillo (MCLE Admin) Phone: (732) 214-8500 Email: customerService@njicle.com</p>
New Mexico	December 31 annually	Attorney applies and reports credit with New Mexico Request for live credits.	<ul style="list-style-type: none"> • A total of 12 credits, including 10 general and 2 ethics/professionalism • No live distance learning credit limit 	<p>New Mexico MCLE Board 5121 Masthead NE Albuquerque, NM 87109</p> <p>Anita J. Otero (Director) Phone: (505) 821-1980 Email: mcle@nmmcle.org</p>
New York	Biennial reporting within 30 days after the attorney's birthday.	Attorney reports credit. New Jersey has reciprocity with other MCLE jurisdictions. Please email dl@healthlawyers.org to receive the approval notice necessary to report credits.	<ul style="list-style-type: none"> • A total of 24 credits per biennial reporting period, including 4 ethics/professionalism, and 1 diversity and inclusion credit. • No live distance learning credit limit 	<p>New York State Bar Association 1 Elk Street Albany, NY 12207</p> <p>Jean Nelson (Associate Director of CLE) Phone: (518) 463-3200 Email: jnelson@nysba.org</p>
North Carolina	Last day of February of succeeding year.	Attorney applies and reports credit with a North Carolina CLE application	<ul style="list-style-type: none"> • A total of 12 credits per year, including 2 ethics • 4 live distance learning credits per year 	<p>North Carolina State Bar 208 Fayetteville Street P.O. BOX 26148 Raleigh, NC 27611-5908</p> <p>Debra Holland Phone: (919) 733-0123 Email: dholland@ncbar.gov</p>

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North Dakota	June 30 Report by July 31	Attorney applies and reports credit with an Individual Attorney Application .	<ul style="list-style-type: none"> 45 credit hours every 3 years, including 3 ethics No live distance learning credit limit 15 hours of self-study per reporting period 	<p>North Dakota State Bar Association 504 N. Washington St. Bismarck, ND 58501</p> <p>Carrie Molander (Director of CLE) Phone: (701) 255-1404 Email: carrie@sband.org</p>
Ohio	December 31 annually	AHLA Reports CLE credit at the request of attendee. Please email dl@healthlawyers.org and attach certificate of completion to request credit.	<ul style="list-style-type: none"> 24 hours per two year reporting period, including 1 ethics/ professionalism credit, and one half hour of substance abuse. 6 Live distance learning credit per reporting period 	<p>Supreme Court of Ohio 65 South Front Street – 5th floor Columbus, OH 443215-3431</p> <p>Office of Attorney Services CLE Phone: (614) 387-9325 Email: ccl@sc.ohio.gov</p>
Oklahoma	December 31 annually	Attorney applies and reports attendance with application for approval .	<ul style="list-style-type: none"> A total of 12 credits, including 1 ethics No live distance learning credit limit 6 self-study (on-demand) credits per year. 	<p>Oklahoma Bar Association 1901 N. Lincoln Blvd Oklahoma City, OK 73105</p> <p>Beverly Lewis (MCLE Programs) Phone: 405-416-7039 Email: beverlyp@okbar.org</p>
Oregon	December 31	Attorney applies and reports credit with Oregon MCLE Form 2 .	<ul style="list-style-type: none"> A total of 45 credits per 3 year reporting period, including 5 legal ethics, 3 access to justice, and 1 substance abuse/mental health credit No live distance learning credit limit 	<p>Oregon State Bar 16037 SW Upper Boones Ferry Rd P.O. Box 231935 Tigard, OR97224</p> <p>Denise Cline (MCLE program Manager) Phone: (503) 620-0222 (ext 315) Email: dcline@osbar.org</p>
Pennsylvania	Compliance Group 1: April 30 Compliance Group 2: August 31 Compliance	AHLA Reports Attendance. If you do not see your attendance reported within 30 days of completing the program, please email dl@healthlawyers.org .	<ul style="list-style-type: none"> A total of 12 credits, including 2 ethics 6 live distance learning credits per reporting period 	<p>Pennsylvania Continuing Legal Education Board [Effective 8/09] Pennsylvania Judicial Center 601 Commonwealth Ave., Suite 3400 P.O. Box 62495 Harrisburg, PA 17106-2495 800/497-2253 ext. 3230</p>

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	Group 3: December 31			
Rhode Island	Yes	AHLA Reports CLE credit at the request of attendee. Please email dl@healthlawyers.org and attach certificate of completion to request credit.	<ul style="list-style-type: none"> • A total of 10 credits including 2 ethics per year • No live distance learning credit • 3 self-study on demand credits 	Rhode Island MCLE Commission 24 Weybosset Street Providence, RI 02903 Holly Hitchcock (MCLE Director) Phone: (401) 222-4942 Email: hhitchcock@courts.ri.gov
South Carolina	March 1	AHLA reports attendance.	<ul style="list-style-type: none"> • A total of 14 credits • Limit 6 live distance learning credits per year 	South Carolina Bar 950 Taylor Street Columbia, South Carolina 29201 Terry Burnett (CLE Director) Phone: (803) 799-6653 (ext. 152) Email: tburnett@sctbar.org
South Dakota	No CLE requirements		http://www.sctbar.org	State Bar of South Dakota 222 E Capitol Avenue #3 Pierre, SD 57501 Thomas Barnett Jr. (Executive Director) Phone: (605) 224-7554 Email: thomas.barnett@sctbar.net
Tennessee	December 31 annually	Attorney applies and reports credit with Request for Credits Earned Out of State, Online or Other Unpaid Credits	<ul style="list-style-type: none"> • A total of 15 credits, including 2 ethics • Limit of 8 live distance learning credit per year 	Tennessee Commission on CLE 221 Fourth Avenue North Suite 300 Nashville, TN 37219 Judy Bond-McKissack (Executive Director) Phone: (615) 741 - 3096 Email: judy.mckissack@cletn.com
Texas	Last day of the month preceding the birth month	AHLA reports attendance.	<ul style="list-style-type: none"> • A total of 15 credits, including 3 legal ethics (one of which can be self-study) • No live distance learning credit limit 	State Bar of Texas 1414 Colorado Street P.O. Box 12487 Austin, Texas 78701

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				Phone: (800) 204-2222 (ext. 1806) Email: mcle@texasbar.com
Utah	Completed by June 30 Reported by July 31	Attorney applies and reports credit with Self-Study Form-5 Application .	<ul style="list-style-type: none"> A total of 24 credits A limit of 12 live distance learning credits per 2 year reporting period 	Utah State Bar 645 South 200 East Salt Lake City, UT 84111-3834 Sydnie W. Kuhre (MCLE Board Director) Phone: (801) 531-9077 Email: mcle@utahbar.org
Vermont	July 1 every other year	AHLA is an accredited sponsor and courses are pre-approved.	<ul style="list-style-type: none"> A minimum of 20 credits, including 2 legal ethics, 2 in Vermont-approved professionalism Limit of 10 hours self-study 	Vermont Mandatory CLE Board 111 State Street Suite 9B Montpelier, VT 05609 Martha I. Hicks-Robinson (Director CLE) Phone: (802) 828-3281 Email: jud-attylicensing@state.vt.us
Virginia	October 31 annually	Attorney reports credit. All AHLA programs are pre-approved for CLE credit, however attendees must email their certificate of completion to dl@healthlawyers.org to receive the appropriate Virginia reporting form.	<ul style="list-style-type: none"> A total of 12 credits, including 2 legal ethics and 4 live interactive programs No distance learning credit limit for live interactive programs. 	Virginia State Bar 707 East Main Street, Suite 1500 Richmond, Virginia 23219-2800 Gale M. Cartwright (MCLE Director) Phone: (804) 775-0578 Email: cartwright@vsb.org
Washington	Credit Compliance Deadline: December 31. Certification Deadline: February 1.	Attorney applies and reports credits with Washington CLE Application for Accreditation .	<ul style="list-style-type: none"> A total of 45 credits every 3 years, including 6 legal ethics No live distance learning credit limit 	Washington State Bar Association 1325 Fourth Ave., Ste. 600 Seattle, WA 98101-2539 Toni Wilde (MCLE Analyst) Phone: (206) 727-8292 Email: cle@wsba.org
West Virginia	Filing deadline July 31, 2010, and every two years	AHLA reports attendance.	<ul style="list-style-type: none"> A total of 24 credits, including 3 legal ethics A limit of 12 live distance learning credits per 2 year compliance period 	West Virginia State Bar 2000 Deitrick Boulevard Charleston, WV 25311-1231

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	thereafter.			Hope Gresham (MCLE Coordinator) Phone: (304) 553-7238 Email: greshamh@wvbar.org
Wisconsin	January 31 annually	Attorney applies and reports credit with Wisconsin CLE Form 2	<ul style="list-style-type: none"> • No live distance learning credit limit • Limit of 10 on-demand credits per 2 year compliance period 	Wisconsin Supreme Court Board of Bar Examiners 110 East Main St., Suite 715, Tenney Bldg Madison, WI 53703-3328 Phone: (608) 266-9760 Email: bbe@wicourts.gov
Wyoming	January 20 annually	Attorney applies and reports credits with application for CLE credit.	<ul style="list-style-type: none"> • 15 credits per year, including 1 hour of ethics • Max 5 hours of live distance learning 	Wyoming State Bar 4124 Laramie Street PO Box 109 Cheyenne WY 82003 Marie Ellis (CLE Director) Phone: (307) 432-2103 Email: mellis@wyomingbar.org