

Advanced Session Guidelines For AHLA Seminars and Teleconferences

The following guidelines are to assist speakers when providing an Advanced Session at an AHLA meeting or a teleconference.

I. Goal of Advanced Session: The goal of offering Advanced Sessions is to provide education for more experienced practitioners and to satisfy the needs of our advanced members in order to keep them engaged in the organization and to provide value for their attendance at programs.

In general, an Advanced Session attendee would have knowledge of the following information and therefore the speaker should, for the most part, not spend time during the presentation on the following types of matters:

- A. An in depth review of case law, statues or regulations. Instead, the speaker should assume that the audience is aware of the law and well versed on it.
- B. In depth explanation of basic legal or health care concepts.
- C. Explanation of acronyms, definitions or abbreviations.
- D. History of the law or topic including regulations, case law and legislation. The speaker should assume that the Advanced Session attendee has a history of the law on the specific topic.

Written materials should include the above information for the benefit of attendees and as background for reference purposes unless there is also a primer session

on the same topic. Speakers should also take the page limit into consideration and include more advanced information than introductory information if they anticipate not being able to stay within the page limit.

II. In general, an Advanced Session should include:

- A. Sophisticated application of the law to real world examples.
- B. Applicable war stories (appropriately redacted) about client matters.
- C. Hypotheticals and/or case studies which explain the application of the law to a particular situation.
- D. Emphasis on ambiguities, subtleties, contradictions, and/or conflicting interpretations of the law. Challenge thinking of the audience by identifying loopholes and inconsistencies in the law or confusions in application and interpretation.
- E. Recent changes or interpretations of the law.
- F. Government experience with enforcement or interpretation.
- G. Predictions or forecasts for the future.
- H. Practical advice for clients going forward.
- I. In-depth examination, rather than an overview.