

Exhibit Application

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Washington, DC 20036-5405
Phone (202) 833-1100
Valerie Eshleman, Associate Director of Programs
Direct Phone (202) 833-0784; Fax (202) 833-1105
E-mail veshleman@healthlawyers.org

List the firm name, address, telephone number and facsimile number as you would like to have it appear in the conference materials and exhibition listing distributed at the program.

Please print or type this application

Company Name _____

Contact Person _____

Title _____

Street _____

City _____ State _____ Zip _____

Telephone Number _____ Fax Number _____

E-mail Address: _____

Product or Service Displaying: _____

Displaying at the following program (s):

Exhibition Display _____

Please note at which program(s) you wish to exhibit.

Payment: **Table Top Display / Exhibit Cost** \$ 1,750 *(Sorry exhibit space will not be held unless payment accompanies this contract)*
Total to be charged now: \$ _____ **Credit Card:** VISA Mastercard AMEX Discover

Card Number _____ Exp Date _____

Name as it appears on Card _____

Signature _____ Zip Code of Cardholder's Billing Address _____

If paying by check: Check Enclosed (Payable to AHLA) Amount \$ _____ Check # _____

Cancellations must be in writing. A cancellation/administrative fee equal to 50% of the cost for the space will be charged for those cancellations received in advance of thirty (30) days prior to the program start date. Refunds, if applicable, will be made following the program. There will be no refunds given for those cancellations received within thirty (30) days of the program start date. The above forfeitures will be effective even though the exhibit space no longer required by the forfeiting company or organization may be subsequently rented by Health Lawyers to another company or organization.

In the event the exhibition/program has to be canceled due to an act of God, this contract may be terminated by Health Lawyers. In the event of such termination, the exhibitor waives any and all claims for damages. Health Lawyers shall be able to return to each exhibitor their payment less the pro-rata share of all costs and expenses committed and incurred by Health Lawyers.

Exhibit/Display at a Health Lawyers Program includes:

- One 6-foot table and 2 chairs (except Institute on Medicare & Medicaid Payment Issues, for which 8' x 10' booth space and pipe and drape are provided)
- Identification sign with the organization name
- Two (2) complimentary exhibitor personnel registrations, one of which may attend the educational sessions at any time
- One (1) complimentary set of program materials
- Pre-registration attendee list or complete post-registration attendee list; use of these lists must comply with *Health Lawyers List Rental Guidelines*. To receive the mailing list the text of your mailing must be approved by the AHLA Marketing Department. Email addresses are not provided to exhibitors or sponsors.
- Distribution of exhibitor list to all attendees at the program

Exhibit fees must accompany contract to guarantee space. Exhibit spaces are limited.
Exhibit space will be confirmed on a first-come, first served basis.

**If you have questions please contact Valerie Eshleman at 202/833-0784 or veshleman@healthlawyers.org
Please return contract with proper payment to Valerie Eshleman at the address or fax listed at the top of the page.**

Once approved, the contact person listed above will receive a confirmation letter and program/hotel information.