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# Take One Table Application

List the firm name, address, telephone number and facsimile number as you would like to have it appear in the conference materials and exhibition listing distributed at the program.

**Please print or type this application.**

Company Name \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Title \_\_\_\_\_  
 Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Product Displaying: \_\_\_\_\_

**Exhibiting at the following program(s):**

Take-One Table Display \_\_\_\_\_  
*Please note at which Health Lawyers Program(s) you wish to have a take-one table.*

**Payment: Take-One Table Cost \$250** (Sorry Take-One space will not be held unless payment accompanies this contract)  
 Total to be charged now: \$ \_\_\_\_\_ Credit Card:  VISA  Mastercard  AMEX

Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_

Name as it appears on Card \_\_\_\_\_

Signature \_\_\_\_\_ Zip Code of Cardholder's Billing Address \_\_\_\_\_

**If paying by check:**  Check Enclosed (Payable to AHLA) Amount \$ \_\_\_\_\_ Check # \_\_\_\_\_

Cancellations must be in writing. However, a cancellation/administrative fee equal to 50% of the cost for the table space will be charged for those cancellations received in advance of thirty (30) days prior to the program start date. Refunds, if applicable, will be made following the program. There will be no refunds given for those cancellations received within thirty (30) days of the program start date. The above forfeitures will be effective even though the space no longer required by the forfeiting company or organization may be subsequently rented by Health Lawyers to another company or organization.

In the event the program has to be canceled due to an act of God, this contract may be terminated by Health Lawyers. In the event of such termination, the company waives any and all claims for damages. Health Lawyers shall be able to return to each company their payment less the pro-rata share of all costs and expenses committed and incurred by Health Lawyers.

**A Take-One Table at the Program includes:**

An unmanned space equivalent to half of a 6-foot table.  
 All you need to do is send your materials and Health Lawyers will put them out for attendees to take.  
 Materials will not be returned, and Health Lawyers staff will not take orders.

Take-One Table fees must accompany contract to guarantee space. Spaces are limited.  
 Space will be confirmed on a first-come, first served basis.

**If you have questions please contact Valerie Eshleman at 202/833-0784 or e-mail veshleman@healthlawyers.org. Please return contract with proper payment to Valerie Eshleman at the address or fax listed at the top of the page.**

Once approved, the contact person listed above will receive confirmation letter and hotel shipping information.